

**NYMPFIELD PARISH COUNCIL**  
**Minutes of the Meeting held on**  
**8<sup>th</sup> February 2016 at 7:30pm in the Village Hall**

**Present:** Cllrs Mrs Sturgess (chair), Mrs Pittaway, Mr Acton and Mrs Hardy

**In Attendance:** Dominic Everiss

**Apologies:** Cllr Cowle

**16/10 Declarations of Interests**

None

**16/11 Minutes of the last meeting held on the 11<sup>th</sup> January 2016**

Previously circulated, the minutes meeting of the Parish Council were confirmed as a true record and signed by the chair.

**16/12 Neighbourhood Warden**

Dominic Everiss introduced himself and explained the role. Rachel Pratt provides absence cover for our area. Mr. Everiss will provide an article for the village newsletter explaining his role. He also stated that he would be happy to support the police in any future security talks and provide samples of home safety equipment. He may also be able to provide support for vulnerable residents during bad weather as he has access to a 4x4 vehicle.

**16/13 Progress Reports for Information**

**Report from Cllr Lydon:** circulated by email prior to the meeting. Apologies sent.

**Repair of Sara Wooldridge memorial plaque:** Ongoing

**Public Rights of Way (condition of path at Cockadilly and access to the Glebe):** No update on the path at Cockadilly. No response from diocese' agent to phone messages; Cllr Sturgess to try to contact.

ES

**Potholes on Tinkley Lane:** These have been filled. All to continue to report potholes.

**16/14 Village Maintenance**

**Bus Shelter:** Two written and one verbal quote compared. Cllr Acton proposed that Mr. Gazzard be asked to carry out the work if able to do so in a timely fashion. If Mr. Gazzard is not available, clerk to request a written quote from Mr. Mills and request that he carries out the work, with the same time stipulation. Seconded by Cllr Pittaway and agreed by all.

Clerk

**AED unit:** Site meeting proved useful. The preferred site for the unit is the Rose & Crown to the left of the entrance under the external light. Second choice is the club near the plaque; an external light would have to be installed. It was recommended that training be held after a little while after the unit is installed. Clerk to contact Mr. Sanders of Red Rose Investments for permission to install the unit the site and about release of the funds.

Clerk

**Benton Court Security Lighting:** Ian Mallinson of SDC carried out a site visit. He considered the lighting to be adequate. The bulk head light above residents doors are connected to the residents electricity supply and so the decision to turn them on rest with the resident. Cllr Acton proposed that the Clerk request any residents who do not think the lighting is adequate be encouraged to approach the parish council directly. This was seconded by Cllr Pittaway and agreed by all.

Clerk

**Village Spring Clean:** Cllr Pittaway proposed the 20<sup>th</sup> March, with a budget of £100. Event to be hosted by Cllr and Mr. Sturgess, starting with tea and cake at 1:30pm ending with a barbeque around 5pm. Seconded by Cllr Acton and agreed by all. Cllr Acton to place a notice in the village newsletter. Mr. Sturgess to arrange for litter pickers, etc. to be provided by SDC. Suggested projects: replacement of plastic in village notice board and cutting of verges near St Bartholomew's. Clerk to request Highways clear the drains prior to the spring clean.

DA

Culvert near Bell Court: Clerk to request marker posts from Highways; Cllr Acton to advise how

Clerk

many are required. Cllr Acton proposed that a working party supervised by Mr. Mack clear the culvert as part of the village spring clean, seconded by Cllr Hardy and agreed by all.

Cllr Pittaway left the meeting.

**16/15 Listing Community Assets**

Cllr Hardy proposed that village hall be listed next; seconded by Cllr Acton and agreed by all.  
Cllr Sturgess to start the process.

ES

**16/16 Correspondence**

**Light a Beacon for the Queen’s 90<sup>th</sup> Birthday:** Cllr Acton proposed that we do not have a beacon due to issues with siting, etc.; seconded by Cllr Hardy and agreed by all.  
**Framework Contract for Tree Works and Inspections:** agreed to express an interest; this does not commit the council to using the contract.

Clerk

**16/17 Highways**

**Update on outstanding issues:** Mr. Middlecote provided an update which was read at the meeting. Clerk to request further information about the funding of the proposed feasibility study on Tinkley Lane, progress on repairing damage to properties other than Mr. and Mrs Wooldridge’s, as no mention was made of this. Clerk to advise that ‘20’s plenty’ signs have not been received.

Clerk

Clerk

**Small Projects to be supported by Councillor’s Highway grant (Cllr Lydon):** Cllr Hardy proposed that help be requested with clearing the drains if not actioned under standard Highways budget and with sweeping Church Lane. Clerk to make request to Cllr Lydon.

Clerk

**Request for Traffic Monitoring on Tinkley Lane:** It was agreed to review this when the outcome of the feasibility study.

**16/18 Planning**

**S.16/0060/FUL Sheepcotes Farm Tinkley Lane, Erection of new sheep shed:** Cllr Acton proposed no comment, seconded by Cllr Hardy and agreed by all. Clerk to request a tour round Sheepcotes Farm.

Clerk

**Portacabin on Tinkley Lane:** Clerk to ask Mr. Smith for further information.

Clerk

**16/19 Finance**

**Changes to audit arrangements:** Update discussed and Council agreed to remain opted-in.  
**Risk Policy:** Policy circulated prior to the meeting. Cllr Hardy proposed Council adopt the policy, seconded by Cllr Acton and agreed by all.  
**Compliance with the Transparency Code for small councils:** postponed to the next meeting.  
**Grants to meet requirements of the transparency code:** Cllr Acton proposed Council apply for funds for a laptop and for annual costs to run the website. Clerk to circulate completed application for review.

Clerk

The following expenditure was agreed and the appropriate cheques drawn:

08/02/16	Leopard Press	Inv # 644356	£65.00
08/02/16	Ann Robertson	Clerk salary December	£144.00

**16/20 Councillors’ reports and items for future agendas**

Mr. Wilcox will be 100 in July agreed how to mark this at the next meeting.  
Grant request for St Joseph’s School to be reviewed at the next meeting.  
The signage at Cockadilly with the name of the hamlet is missing from outside Frank Wooldridge’s property.  
It was noted that there will be an election in May due to SDC changing the systems such that all council election happen at the same time. If an election is held the charge to the Council will be around £500.

**Chair’s Signature.....Date.....**

**Date of next Meeting:** *The next meeting of the council was scheduled for 7:30pm on Monday 14<sup>th</sup> March 2016*