

NYMPFIELD PARISH COUNCIL
Minutes of the Meeting held on
8th June 2015 at 7:30pm in the Village Hall

Present: Cllr Cllrs Miss Cowle (vice chair), Mrs Pittaway, Mrs Hardy and Mr Acton

In Attendance: 3 parishioners

Apologies: Cllr Sturgess

15/56 Declarations of Interests

None.

15/57 Minutes of the last meeting held on the 11th May

Previously circulated, the minutes of the Annual Parish Meeting and the Annual General Meeting of the Parish Council were confirmed as a true record and signed by the chair.

15/58 Progress Reports for Information

Report from Cllr Lydon: Cllr Lydon sent his apologies

Repair of wall behind Benton Court: no update

Benton Court Security Improvements: Work has been delayed and a start date is not available. Mr. Mallinson is chasing the contractors for a date.

Dog fouling: the posters have been printed and laminated; they will be put up in the next couple of weeks.

Repair of Sara Wooldridge memorial plaque: a new frame will need to be built. No timescale yet.

15/59 Affordable Housing

Report from the meeting with GRCC, Severn Vale Housing Association and SDC:

Councillors met with Karen Phimister (GRCC), Chris Knibbs (Severn Vale Housing Association) and John Longmuir (Stroud District Council) to discuss arrangements for the public consultation. It was agreed to hold the consultation in the first 2 weeks of July, subject to availability of the village hall and those present at the meeting. The aim of this meeting will be to inform residents of the work carried out by the parish council, to indicate the potential sites and to give people an opportunity to comment on those sites. The information to be displayed was agreed and will be supplied by Ms. Phimister and the Parish Council. The Parish Council will write to landowners to advise them of the consultation. Ms. Phimister to provide a notice for the village newsletter. The planning comment on site 6 has changed and Mr. Longmuir is to provide a written update that can be sent to the landowner.

The date of the meeting was confirmed as the 6th July 2015. Cllr Pittaway gave her apologies; she is not available on this date. Cllr Cowle to provide tea, coffee and milk. All Councillors to provide a cake.

SC/ALL

It was agreed to put up some posters and have a leaflet drop to ensure that everyone is aware of the meeting. Clerk to ask Ms. Phimister to draft the leaflet and arrange for printing. All Councillors to assist with distribution of the leaflets.

Clerk/ALL

15/60 Register of Community Assets

Postponed to the next meeting.

15/61 Village Maintenance

Repair of boundary walls: Mr. Smith and Mr. Wooldridge have met to discuss the repair and how to prevent future damage. Repairs are expected to start soon.

Public Footpaths: There is still an issue with the availability of finger posts. The officer responsible will try to resolve in the next couple of weeks.

Quarry Wood: postponed to the next meeting.

Cutting back the verges: Highways have been asked to cut back the verges at the key road junctions in the parish; the verge at the top of Frocester Hill has already been cut. Clerk to chase as there was an accident at one of the junctions last week.

Clerk

Bus Shelter: postponed to the next meeting

15/62 Correspondence

Active together and children's activity funds grants: Clerk to provide details to Mrs. Smith who runs the out of school club.

Clerk

Cotswolds AONB Landscape Strategy and Guidelines – survey of use: Cllr Acton to complete on behalf of the council

DA

War memorial report: Clerk to circulate to Mr. Crossland and Mrs. Elmer for comment and then respond with any issues identified.

Clerk

15/63 Planning

S.15/1037/HHOLD Tinkley Lodge Tinkley Lane: Single storey extension to kitchen. Change position of window on south elevation. Conversion of double garage to bedrooms: Cllr Hardy proposed Council support the application, seconded by Cllr Acton and agreed by all.

S.15/1141/LBC Barrow View and **S.15/1140/HHOLD**, A small garden room conservatory extension: Council agreed to object to the application as it obstructs a right of way, impacts a key feature of a listed building and protrudes onto a neighbouring property. Clerk to draft the response and circulate for review before submitting.

Clerk

The Stables: Mr. Jamie Cooper, the SDC enforcement officer, to seek further advice from the head of planning on how to handle this case.

15/64 Finance

Internal audit and external audit submission: The report from the internal auditor was read and the external audit submission reviewed. Cllr Acton proposed the internal audit report be accepted and the accounting statements and the annual governance statements that form part of external audit submission be approved, seconded by Cllr Pittaway and agreed by all. The external audit was signed by the chair and clerk/RFO.

Insurance: It was agreed to renew the insurance cover with Community First as this quote provided the best value. Clerk to renew the policy and ask if a discount is available for a three year commitment.

Clerk

Risk Management Policy: postponed to the next meeting.

Model Financial Regulations: Cllr Hardy proposed the regulations be adopted, seconded by Cllr Pittaway and agreed by all.

Clerk/All

Update on website: Clerk to review in the first instance. Then Cllr Acton will publish the site so everyone can view it.

Clerk/DA

Grant Request from Stroud & District Citizen Advice Bureau: Council made a grant in February, so it was agreed not to make a grant this time.

The following expenditure was agreed and the appropriate cheques drawn:

08/06/15	Leopard Press	Village newsletter inv # 643417	£70.00
08/06/15	Spring Snow	Domain name registration invoice # 364	£25.50

08/06/15	T. W. Hawkins	Grass Cutting at playing field inv # 6954	£417.60
08/06/15	Ann Robertson	Stamps	£6.48
08/06/15	Ann Robertson	Clerk Salary May	£144.00
08/06/15	Nympsfield Village Hall	cleaning	£100.52

15/65 Councillors' reports and items for future agendas

Cllr Acton reported that his meeting with Cllr Lydon and Andrew Middlecote (Highways Manager) was useful. They undertook a tour of the village inspecting the state of the highway, and also considered the traffic report for Tinkley Lane prepared by Mr. Stephenson and the issues with the footpath at Cockadilly. Changing the speed limit anywhere in the Village would cost around 10K. Mr. Middleton was more positive about funding the footpath at Cockadilly from the Councillors' highway grant. Andrew Middlecote agreed to supply '20 is plenty' signs for use at sites into the village.

Include the small-holding at Tinkley Corner on the agenda for the next meeting to follow up on previous discussion about seeking planning permission. **Clerk**

Add the planning application for the Rose and Crown to the agenda for the next meeting, concern expressed about the health of the hedge. **Clerk**

Chair's Signature.....Date.....

Date of next Meeting: *The next meeting of the council was scheduled for 7:30pm on Monday 13th July 2015 in the Village Hall*