

NYMPFIELD PARISH COUNCIL
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**MINUTES of the meeting of Nympsfield Parish Council (NPC)
held at Nympsfield Village Hall on Monday, 10th July 2023**

23/081: Present:

Cllr S Price (Chair), Cllr P Tomiak-Baquero (Vice Chair), Cllr R Clements, County
Cllr W Thomas, 4 members of the public, C Fairbrother (Clerk).

23/082: Apologies:

Cllr T Gaunt, District Cllr M Pearcy.

23/083: Minutes:

The Draft Minutes of the meeting held on 11th June were approved.

23/084: Declarations of Personal Interest:

No declarations of personal interest were received.

23/085: Public Participation:

Mr Penley of the Parochial Church Council gave a presentation of their restoration proposal for St Bartholomew's church clock and their hope that a community group might come forward to drive a fund-raising campaign. Chair expressed the general support of NPC and encouraged the PCC to publicise the idea in the parish newsletter.

23/086: District and County Councillors' reports:

Both reports received with thanks by email.

23/087: Planning matters:

None this month.

23/088: Grant Applications:

None this month. Cllr Clements gave NPC notice of the Playing Field Committee's plans to purchase a defibrillator, which might or might not result in an eventual grant application.

23/089: Financial Matters – Payments of the Council:

PATA Payroll £10.00

Nympsfeld Village Hall £242.50

Softlink Computer Services £57.60

Nympsfeld Playing Field £341.04

Salary and Expenses £279.90

HMRC £69.80

Joanne Beeston £150.00

23/090: First Quarter 2023/24 Bank Reconciliation:

Deferred until next month.

23/091: Clerk's Report:

Bus shelter repair – we await commencement of work by the builder.

Funding is available for stile refurbishment should NPC wish. Restoration rather than replacement would be NPC's preference. A list of potential sites within the parish would be helpful. Cllr Tomiak-Baquero to request contributions to such a list via social media.

Chair has received an offer of a tour of Thistledown from the NT, with a view to sharing ideas and concerns. To be arranged.

23/092: Audit 2022/23:

The following Minutes 23/093 to 23/103 inclusive are related to the 2022/23 Internal Audit.

23/093: Reserves:

£1,000 agreed as reserve for the Play Project, being an equivalent matching amount with fundraised contributions. £1,000 agreed as reserve for legal expenses associated with the potential Glebe purchase. £5,000 agreed as general reserve, being approx. 7 months' expenditure.

23/094: Annual Asset Review Date:

It was agreed to confirm the asset register contents at the November meeting, to be followed by an inspection by two members of the NPC, date to be confirmed.

23/095: Payment Review Rota:

August and December 2023. Agreed.



23/096: Data Protection Policy:

NPC now has a DPP and the clerk has been appointed as the Data Protection Officer. Noted and agreed. Clerk to publish to website.

23/097: Confirm independence and Competence of Appointed Internal Auditor:

Agreed.

23/098: AIAR Report:

Noted, agreed. Agreed to publish to website.

23/099: AGAR Section 1: Annual Governance Statement:

Agreed, signed. Agreed to publish to website.

23/100: AGAR Section 2: Accounting Statements:

Noted, approved, signed. Agreed to publish to website.

23/101: Internal Auditor's Report:

Noted, agreed recommendations.

23/102: Certificate of Exemption:

Noted, signed. Agreed to publish to website.

23/103: Exercise of Public Rights:

Period agreed. Agreed to publish to website and noticeboard.

23/104: Rose and Crown:

Any expressions of interest in purchasing the R&C are required by 6th August 2023. Publishing to the website and noticeboard.

23/105: Highways:

Cllr Tomiak-Baquero has emailed Highways regarding a potential joint Traffic Restriction Order (TRO) and awaits a response.

23/106: Glebe:

Nothing to report this month.

23/107: Councillors' items for Future Discussion:

Councillor vacancy.



Rose and Crown appeal.

The meeting ended at 8.50pm.

(Signed)..........(Dated).....14/8/23.....