

**NYMPFIELD PARISH COUNCIL**  
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**DRAFT MINUTES of the rearranged meeting of Nympsfield  
Parish Council (NPC) held at Nympsfield Village Hall on  
Monday, 14th July 2022**

**22/084: Present:**

Cllr S Price (Chair), Cllr P Tomiak-Baquero (Vice Chair), Cllr T Gaunt, Cllr R Clements, C Fairbrother (Clerk).

**22/085: Apologies:**

County Cllr Thomas, District Cllr Percy.

**22/086: Minutes and Declarations:**

The Draft Minutes of the meeting held on 11<sup>th</sup> June were approved. No declarations of personal interest were received.

**22/087: Public Participation:**

No members of the public were present.

**22/088: District and County Councillors' reports:**

Both reports received with thanks by email. No matters arising were discussed.

**22/089: Planning matters:**

Bell Court development: The application was discussed and it was agreed to offer no comment of objection or support.

**Financial Matters –**

**22/090: Payments of the Council:**

Nympsfield Village Hall £161.25

GAPTC £175.00

Leopard Press £99.00

Leopard Press £117.00



Community First (insurance premium) £265.94

Salary and Expenses £210.00

HMRC £52.60

**22/091: 2021/22 Payments and Receipts statement:**

Noted.

**22/092: First Quarter 2022/23 Bank Reconciliation:**

Noted.

**22/093: First Quarter 2022/23 Budget v Actual Expenditure:**

Noted.

**Audit:**

The following Minutes 22/094 to 22/106 inclusive are related to the 2021/22 Internal Audit.

**22/094: Reserve for Play Project and General Reserve:**

£1,000 agreed as reserve for the Play Project, being an equivalent matching amount with fundraised contributions. £5,000 agreed as general reserve, being approx. 7 months' expenditure.

**22/095: Risk Management Policy:**

Agreed. Clerk to post to website.

**22/096: Insurance Policy:**

Suitability reviewed. Currently in the final year of a three year policy.

**22/097: Annual Asset Review Date:**

Agreed to confirm asset register contents at November meeting, to be followed by an inspection by two members of the NPC, date to be confirmed.

**22/098: Payment Review Rota:**

Agreed.

**22/099: Data Protection Policy:**

NPC to develop a suitable DPC. Clerk to present to subsequent meeting.

SPF

**22/100: Confirm independence and Competence of Appointed Internal Auditor:**

Agreed.

**22/101: AIAR Report:**

Noted, agreed. Agreed to publish to website.

**22/102: AGAR Section 1: Annual Governance Statement:**

Agreed, signed. Agreed to publish to website.

**22/103: AGAR Section 2: Accounting Statements:**

Noted, approved, signed. Agreed to publish to website.

**22/104: Internal Auditor's Report:**

Agreed recommendations.

**22/105: Certificate of Exemption:**

Noted, signed. Agreed to publish to website.

**22/106: Exercise of Public Rights:**

Period agreed. Agreed to publish to website.

**22/107: Play Equipment Sub-Group:**

Cllr Clements will present to NPC at the September meeting.

**22/108: The following Agenda items were agreed to be deferred to the next meeting, owing to the lateness of the hour.**

Clerk's Pension Scheme:

Neighbourhood Plan:

List of Local Organisations' email addresses:

Highways:

Glebe:

Bus Shelter:

Defibrillator Course Date:

**22/109: Councillors' items for Future Discussion:**

*SEP.*

None this month.

The meeting ended at 9:50pm.

(Signed)..........(Dated).....8/8/22.....